

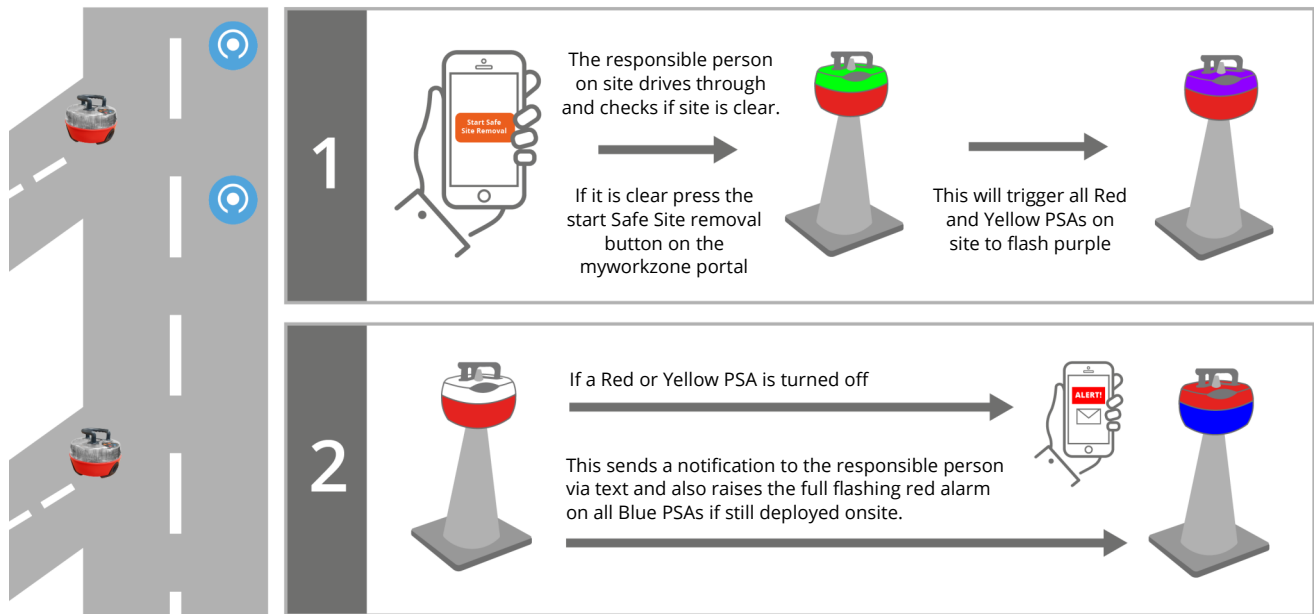
# A Quick Guide To:

## - Site Safe & Clear



### Overview

The purpose of Site Safe and Clear is to provide a clear process that makes opening a road closure more efficient, helps prevent miscommunication and logs removal times.



### Start of Shift

All site personnel must be briefed that an Incursion Prevention & Safe Site system is in operation.

At the start of the Shift, the HRS equipment must be installed as per the IPAWS user guides.

Site Safe & Clear can only be deployed in scenario 1 and must be requested as a Site Safe and Clear site on set up.

For a clear understanding of the system operational process and procedures it is strongly advised for all TSCO's, Supervisors and Foreman (deemed the responsible person for the closure) to take the HRS IPAWS training course.

### End of Shift

At the end of the shift and before the removal of any site road closures, the responsible person starts the Site Safe & Clear process by driving through site to ensure that all contractors have left site, all Blue PSA's have been removed, the carriageway is fit for purpose and the closures can now be removed as per the TM companies SSoW.

If the closure is safe and clear for removal, the responsible person must access the HRS portal on myworkzone.com via smart phone, tablet or laptop to find the site's workzone and continue the process.

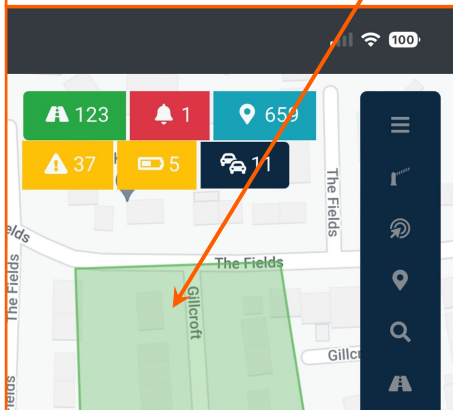
Please follow the Site Safe & Clear process guide.

# Site Safe and Clear

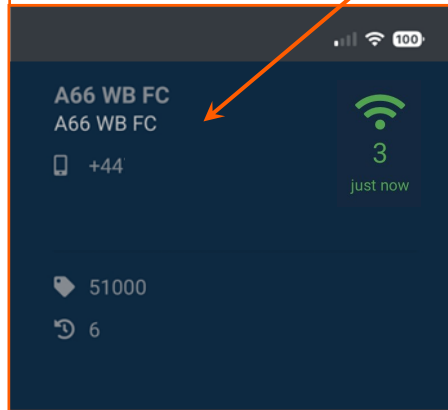
## - Process Guide



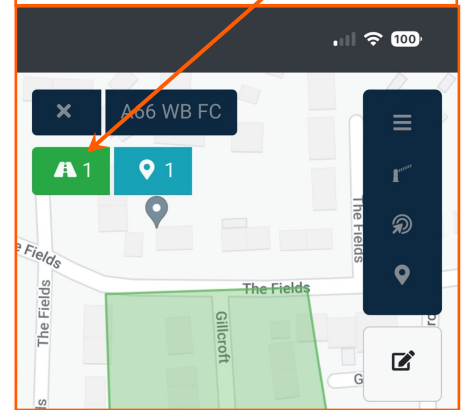
1. Click on the workzone for the site you are currently in.



2. Click on the job name when the blue window appears



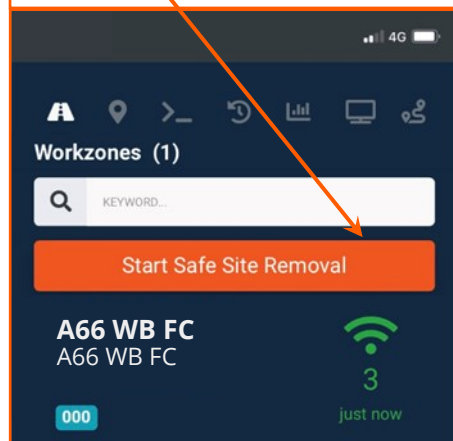
3. Click on the green Workzone Icon



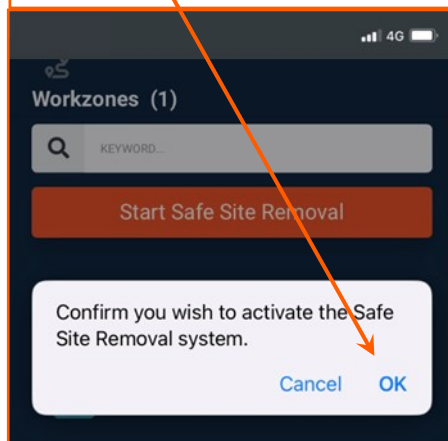
### WARNING:

Once Site Safe and Clear has been activated, you have no Incursion warning system onsite. Please make sure to only start Safe Site Removal once you have confirmed the site is clear.

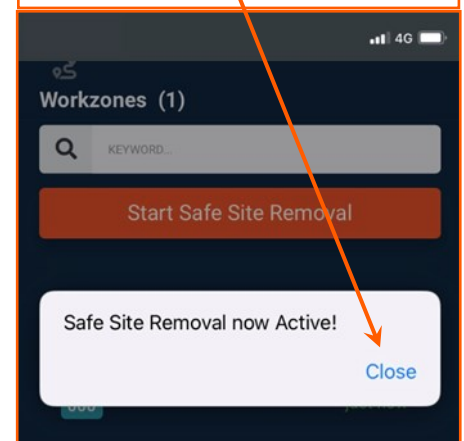
4. Under the job name the Orange Start Site Safe Removal button will appear, click this button to activate the process.



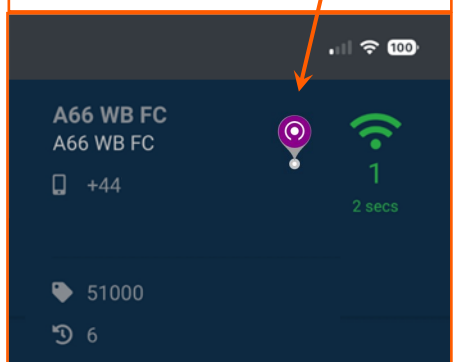
5. Once you have clicked the button, activating site safe and clear a pop up will appear, click OK if you wish to proceed.



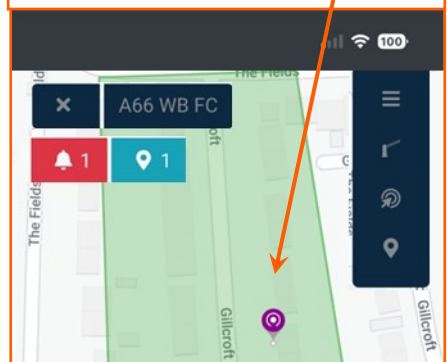
6. Another confirmation window will appear confirming Site Safe and Clear is now active.



7. The icon will turn purple next to the job name confirming its active



8. Refreshing the app will show the PSA's going purple in the workzone



9. Once all the closure points PSAs are switched off you will receive a text confirmation.

